



Corporate Office

Erie Sales Office

540 East 2nd Street
P.O. Box 1027
Erie, PA 16507

Web: www.JanitorsSupply.com

P.O. Box 1027

Erie, PA 16512

(814) 456-6241 Fax: (814) 456-6240

Toll Free Customer Service

(800) 262-2551

Latrobe Sales Office

55 Bay Hill Drive
Suite G & F
Latrobe, PA 15650

Email: JSC@JanitorsSupply.com

March 12th, 2020

Dear Valued Customer,

With the current situation involving the Coronavirus (COVID-19), Janitors Supply has seen a huge spike in demand for illness related products such as disinfectants, hand sanitizers, soaps, masks, tissue, and more.

Please review your orders carefully to ensure appropriate order levels for your business needs. Janitors Supply has implemented a NO RETURN/NO CANCELLATION POLICY on these products due to our suppliers enforcing these same policies on us. Most of these products have a limited shelf life.

Janitors Supply is making every effort with our suppliers to continue to build our inventory on these products to meet your needs. As always, we are working diligently to service our existing customers and their needs first. If additional capacities are available, then we will be taking on new opportunities on a case by case basis.

Thank you for your business, patience and support during these adverse times.

Thank you,

Janitors Supply Company Inc.